

**LAKE WILDWOOD ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS' MEETING
NOVEMBER 17, 2009**

A. CALL TO ORDER

President Pryor called the meeting to order at 2:30 p.m. and then led the Pledge of Allegiance.

B. ROLL CALL

President Linda Pryor; Secretary Mary Ann Brandt; Directors Alex Alexander, Bud Springer, and Tom Watson; Treasurer Chris Smallman; General Manager Edward Simpkins, Administrative Assistant Chris Olivas; and Recording Secretary Amy Powers.

Absent: Vice President Terry Thies and Director Ward Thompson.

C. AGENDA APPROVAL

(The agenda for the Board's Monthly Board Meeting on November 17, 2009 was distributed to the Members prior to the Board Meeting in accordance with the Davis-Stirling Act.)

Director Brandt made the motion to move Discussion Item I-3, Holiday Fund, to General Consent Calendar as Item 4, with a second by Director Springer.

MOTION: That the Board approves the agenda as amended.

The motion was unanimously carried.

D. APPROVAL OF MINUTES

The Board will be asked to approve the minutes from the Board of Directors' Meeting held on October 27, 2009.

Director Springer made the motion, with a second by Director Brandt.

MOTION: That the minutes of the Board of Directors Meeting of October 27, 2009 be approved.

The motion was unanimously carried.

E. CORRESPONDENCE – None. President Pryor encouraged LWA Members to attend Board Meetings and voice their concerns during the Public Comment portion of the meeting when possible, in lieu of sending letters or emails regarding their concerns to individual Board Members.

F. REPORTS

1. Treasurer's Report – Chris Smallman reviewed his report, Attachment A, for October, 2009, noting that year-to-date revenue was under budget by \$34,000; Operating Departments were favorable to budget by \$160,000; and Total Association was favorable to budget by \$195,000.
2. Management Report – General Manager Simpkins submitted his report, Attachment B. He discussed that Administration Office staff have continued working to collect on delinquent member accounts. During his discussion regarding the golf course, Director Springer stated that he had heard from several golfers that since Marshalls are not being utilized on the golf course for the winter, there have been increased incidents of inappropriate use of cart paths, shortcutting, and walkers using the course during game play. GM Simpkins will address this issue with the Golf Pro. Mr. Simpkins also reported that the new forward tee on hole #3 has been completed. Director Springer asked if the damaged Security Dept. vehicle will be replaced. Mr. Simpkins stated that item will be placed on the December agenda. After discussing briefly the Wildwood Ridge lawsuit, a member of the audience asked for clarification that the lawsuit will be mediated rather than going to court, which Mr. Simpkins confirmed.
3. Secretary's Report – None
4. President's Report – President Pryor briefly discussed the Fees Workshop held on November 10, 2009, followed by the Leadership Luncheon with General Manger, Edward Simpkins. She reminded everyone that the FY 2010/11 budget meetings are in progress and members may obtain a copy of the meeting calendar in the Administration Office or on the LWA website.
5. Committee Reports and Ad Hoc Committee Reports – Attachment C
6. Board Liaison Report
Judith Scott, Nevada County Emergency Affairs Representative, said that as a follow-up to Diana Thompson's report on the placement of AED's throughout the Association buildings and in the Association's Security vehicles, California State law now says that anyone providing "care," rather than "medical care" to another person is covered under the Good Samaritan Law.

G. CONSENT CALENDAR

1. The Board is asked to approve appointments to fill various committee vacancies. (0911-01, Pryor)

Judy Blake was approved as a voting member of the TV Advisory Committee.

2. The Board is asked to enthusiastically endorse and approve a program whereby Lake Wildwood residents who are trained tax preparation volunteers assist community residents, who have relatively simple tax returns, with their State and Federal taxes. This community service will be without charge for association members. (0910-04, Simpkins/Orran)
3. The Board is asked to enthusiastically endorse and approve another altruistic program whereby residents of Lake Wildwood can support the LWW Motorcycle Club's Food & Toy Run Collection Program within Lake Wildwood. (0910-05, Simpkins/Motorcycle Club)
4. Traditionally, the Board asks members to support a Holiday Fund for the Association's employees and independent contractors. The President of the Board will again solicit Board, member, and resident support for this program. (0910-07, Pryor/Community Relations Committee)

Director Brandt made the motion, with a second by Director Watson.

MOTION: That the Board approves the Consent Calendar, including the addition of Item 4, Holiday Fund.

The motion was unanimously carried.

H. OLD BUSINESS

1. The Board is asked to approve a revised charter and a membership roster from the Ad Hoc Master Plan Parks Committee (0909-12, Doscher/Alexander)

Director Alexander made the motion, with a second by Director Brandt.

MOTION: That the Board approve a revised charter and a membership roster from the Ad Hoc Master Plan Parks Committee.

The motion was unanimously carried.

2. The Board is asked to approve FY 2009/10 Board Contingency Funds not to exceed \$1,300 to purchase lights and refreshments and to pay for the cost of entertainment at the holiday tree lighting ceremony to be held at the Community Center on Sunday, November 29 between 7:00 and 9:00 p.m. (0910-11, CRC/Thompson)

President Pryor made the motion on behalf of Director Thompson, with a second by Director Springer.

MOTION: That the Board approve FY 2009/10 Board Contingency Funds not to exceed \$1,300 to purchase lights and refreshments and to pay for the cost of entertainment at the holiday tree lighting ceremony to be held at the Community Center on Sunday, November 29, 2009, between 7:00 and 9:00 p.m.

The motion was unanimously carried.

I. DISCUSSION

1. Director Watson asked Bob Pleski to speak and then to introduce LWA resident, Penn Martin, who is a renewable energy expert, who spoke about assembling a list of energy-saving measures for the Association to implement. Mr. Martin offered to serve as a volunteer advisor if an Ad Hoc Committee is chartered to do an energy use study. President Pryor asked Mr. Pleski to draft a charter for a prospective Ad Hoc Committee and give it to Director Watson.
2. Director Alexander asked that this item regarding the selling of marketable assets/properties be tabled.
3. The Holiday Fund was moved to the Consent Calendar.
4. Mike Lambert, Recreation Committee Chairperson, gave a presentation on the progress of establishing a Lifelong Learning Program in Lake Wildwood in conjunction with Sierra College. He stated that pending the outcome of a meeting with Sierra College the next day, the Committee is ready to go forward with the program and begin offering classes in February, 2010. All of the Directors present gave their approval for that goal.

J. NEW BUSINESS

1. The Board is asked to approve the Association's Annual Activities Calendars for 2010. (0911-05, Simpkins/Olivas/Romell)

Director Brandt made the motion, with a second by Director Watson.

MOTION: That the Board approves the Association's Annual Activities Calendars for 2010.

The motion was unanimously approved.

2. The Board is asked to approve the establishment of the LWW Ladies' Evening Bunco Club, and the application, by-laws, and list of officers and members. (0911-06, Grimshaw/Brandt)

Director Brandt made the motion, with a second by Director Springer who objected to the term "Ladies." Director Brandt amended the motion to exclude the word "Ladies."

MOTION: That the Board approves the establishment of the LWW Evening Bunco Club and the application, by-laws, and list of officers and members.

The motion was unanimously carried.

3. The Board is asked to approve scheduling the annual Firewise Day to coincide with the Annual Meeting, beginning July 24, 2010, to increase attendance. (0911-07, Public Safety Committee/Alexander)

Director Alexander made the motion, with a second by Director Springer.

MOTION: That the Board approves scheduling the annual Firewise Day to coincide with the Annual Meeting, beginning July 24, 2010, to increase attendance.

The motion was unanimously carried.

4. The Board is asked to approve funds to conduct a study of golf course irrigation sprinkler heads. Further, the Board will be asked to approve contracting with the University of California at Fresno, Center for Irrigation Technology to test the valve closing time on select irrigation heads. (0911-08, Golf Committee/Watson)

Director Watson made the motion, with a second by Director Brandt.

MOTION: That the Board approves funds not to exceed \$550 in Replacement Reserve funds to contract with the University of California at Fresno, Center for Irrigation Technology to test the valve closing time on select irrigation sprinkler heads.

Bob Pleski of the Irrigation Sub-committee discussed that this testing is needed due to a high number of irrigation pipe breakages, which are believed to be caused by the abrupt closing of the sprinkler heads. Ken Wolford, Golf Course Supervisor, explained that he has attempted to get this valve closing time information from the manufacturers for some time and has not been able to obtain it. Mr. Pleski stated that we need to have our own study done. Don Hatten of the Finance/Audit Committee stated the funding for the test should be paid for out of Board Contingency funds.

Director Watson amended the motion to state that the testing fees of approximately \$550 will be paid for out of Board Contingency funds, and Director Brandt seconded the motion.

The motion was unanimously carried.

5. The Planning Committee asked the Board to approve the Association's Updated Master Plan. This plan will serve as a guideline for future projects that the Board will be asked to approve. (0911-09, Planning Committee/Alexander)

The Board stated that this item required no action today due to prior approval by the Board.

6. Annually the Board tasks the Finance/Audit Committee to audit specific areas of the Association's various departments. This year the Board asks the Finance/Audit Committee to perform an audit of the Association's procurement policies and practices. (0911-10, Finance/Audit/Watson/Simpkins)

President Pryor made the motion, with a second by Director Brandt.

MOTION: That the Finance/Audit Committee be asked to perform an audit of the Association's procurement policies and practices.

The motion was unanimously carried.

7. The Board is asked to approve both budgeted and unbudgeted Fiscal Year 2009/10 and 2010/11 Operational Funds not to exceed \$115,000 for Workers' Compensation Insurance commencing January 1, 2010. (0911-11, Simpkins/Olivas)

President Pryor made the motion, with a second by Director Brandt.

MOTION: That the Board approves both budgeted and unbudgeted Fiscal Year 2009/10 and 2010/11 Operational Funds not to exceed \$115,000 for Workers' Compensation Insurance commencing January 1, 2010.

The motion was unanimously carried.

K. PUBLIC COMMENT

Paul Higginbotham, Lot 0981, stated that the Duplicate Bridge Club has members who live outside of Lake Wildwood. He asked if the Club, rather than an individual, could be responsible for a standing list of guests to have access during Club meetings.

Director Springer recommended that Mr. Higginbotham approach the Public Safety Committee about consideration of a Security Rule change in this regard.

L. ADJOURNMENT

Director Brandt made the motion, with a second by Director Watson.

MOTION: That the Board adjourn the meeting.

The meeting was adjourned at 5:18 P.M.

Respectfully submitted,

Amy Powers
Recording Secretary