

**LAKE WILDWOOD ASSOCIATION  
BOARD OF DIRECTORS' MEETING MINUTES  
MARCH 24, 2009**

**A. CALL TO ORDER**

President Doscher called the meeting to order at 7:05 p.m. and then led the Pledge of Allegiance.

**B. ROLL CALL**

President Mike Doscher; Vice President Jack Valentine; Secretary Bud Springer; Treasurer Pete Maffei; Directors Mary Ann Brandt, Linda Pryor, Don Streseman, and Terry Thies; General Manager/Chief Operating Officer Edward Simpkins; Administrative Assistant Chris Olivas; and Recording Secretary Charlotte Orren.

**C. AGENDA APPROVAL**

(The agenda for the Board's Monthly Board Meeting on March 24, 2009 was distributed to the Members prior to the Board Meeting in accordance with the Davis-Stirling Act.)

Director Streseman made the motion, with a second by Director Valentine.

MOTION: That the Board approve the agenda.

The motion was unanimously carried.

**D. APPROVAL OF MINUTES**

Director Springer made the motion, with a second by Director Valentine.

MOTION: That the Board approves the minutes of the Board of Directors' Monthly Board Meeting held on February 24, 2009 and the Executive Session held on February 24, 2009 to address personnel issues.

The motion was unanimously carried.

**E. CORRESPONDENCE**

President Doscher said that he received letters regarding the perimeter fencing and elimination of guest fees for golf tournaments.

**F. REPORTS**

1. Treasurer's Report: Treasurer Maffei said that operating departments are performing well, and are \$116,000 favorable to budget. Clubhouse Operations YTD were negative by \$39,000. He continued with his report, Attachment A.

2. Secretary's Report: Director Springer said that there was an Executive Meeting on March 23 regarding personnel matters. This item will be included on the April Board meeting agenda.
3. President's Report – President Doscher thanked General Manager Simpkins and the entire team for their special effort in the budget process. The Scotch Broom Challenge will take place with clearing between the Main Gate and the North Gate on Saturday, April 25, 2009. He thanked David Moss and Zack Christensen for their self-initiated help in voluntarily clearing a considerable amount of Scotch Broom before the official Challenge took place. He thanked the Social Committee, the Recreation Committee, the Yacht Club, and the Garden Club for their monetary donations toward the new Community Center.
4. Management Report: General Manager Simpkins read his report, Attachment B.
5. Committee Reports: Attachment C.
6. Ad Hoc Committee Reports: President Doscher said that Tom Cross will chair the Cost Recovery/Fee Strategy Committee.
7. Board Liaison Reports: Judith Scott, Emergency Affairs Representative, mentioned Federal issues such as health care funding, pandemic emergency procedures, and the threat of Avian flu. At the State level, she mentioned a disaster exercise will be held on June 18, 2009. At the County level, the Citizens Core Council has been disbanded.

#### **G. CONSENT CALENDAR**

1. The Board will be asked to approve appointments to fill various committee vacancies (0901-01, Doscher)  
  
No appointments were recommended.
2. The Board will be asked to accept the donation of two AED's; one from the LWW Women's Club and the other from the Nevada County Law Enforcement and Fire Protection Council. (0903-02, Women's Club/Thompson/Springer/Simpkins)
3. The Board will be asked to accept a monetary donation of \$1,200 from the Recreation Committee for the purchase of a new sign for the Community Center. (0903-03, Recreation Committee/Doscher/Simpkins)
4. The Board will be asked to accept a monetary donation of \$1,500 from the Yacht Club for deck furniture for the new Community Center. (0903-14, LWA Yacht Club/Simpkins)
5. The Board will be asked to accept a monetary donation of \$400 from the LWW Garden Club for the purchase of plants/planters/shrubs for the new Community Center. (0903-15, LWW Garden Club/Simpkins)

6. The Board will be asked to grant final approval to the changes to Organization Rule R-2.10.30 which will update and clarify Lake Wildwood Association's Standing Committees. This final notice will be published in *The Wildwood Independent*. (0901-06, Doscher/Brandt)
7. The Board will be asked to task the Community Relations Committee to again assist staff with the activities and planning that is needed to insure the Association's Thirty-ninth Annual Meeting on July 25, 2009 is a memorable event. (0903-05, Springer/Simpkins)

Director Springer made the motion, with a second by Director Pryor.

MOTION: That the Board approves the Consent Calendar as presented.

The motion was unanimously carried.

**H. OLD BUSINESS - None**

**I. DISCUSSION - None**

**J. NEW BUSINESS**

1. The Board will be asked to approve the following dates for the 2009 Board of Directors' Election: submission of applications for the Board, May 1-22; record date, June 11; ballot mailing date, June 18; and final date for receipt of ballots, July 23. The Annual Meeting will be held July 25. (0903-06, Springer/Olivas/Simpkins)

Director Springer made the motion, with a second by Director Streseman.

MOTION: That the Board approve the 2009 Board of Directors annual election and ballot measure timetable as follows: May 1-22, submission of applications for the Board of Directors; June 11, record date; June 18, mailing date; July 23, final date for receipt of ballots; and July 25, Annual Meeting.

The motion was unanimously carried.

2. The Board will be asked to appoint three Inspectors of Election who will oversee all aspects of the Association's July Annual Election for two new Board Members. (0903-07, Election Committee/Springer/Simpkins)

Director Springer made the motion, with a second by Director Brandt.

MOTION: That the Board appoints Marjie Colburn, Kitty Healy, and Alexis Tjoa, as Inspectors of Election for the Association's 2009 Annual Election.

The motion was unanimously carried.

3. The Board will be asked to authorize the General Manager to let a sole source contract with Clean Lakes Inc. and to approve FY 2009/10 Golf Operational Funds in an amount not to exceed \$18,000 for a spraying program for our golf course ponds. (0903-08, Wolford/Stresemann/Simpkins)

Director Stresemann made the motion, with a second by Director Valentine.

MOTION: That the Board authorizes the General Manager to let a sole source contract with Clean Lakes Inc. and approves FY 2009/10 Golf Operational Funds not to exceed \$18,000 for a spraying program for our golf course ponds.

The motion was unanimously carried.

4. The Board will be asked to authorize the General Manager to let a sole source contract with Clean Lakes Inc. and to approve FY 2009/10 Public Works Operational Funds not to exceed \$80,000 for spraying for aquatic weeds in our lake. (0903-09, Lake Committee/Thies/Watson/Simpkins)

Director Thies made the motion, with a second by Director Stresemann.

MOTION: That the Board approves FY 2009/10 Public Works Operational Funds not to exceed \$80,000 for a sole source contract for Clean Lakes, Inc. to provide a spray program that will reduce or eliminate weeds throughout the lake, thus making the lake user-friendly for our swimmers and boaters.

The motion was unanimously carried.

5. The Board will be asked to approve proposed changes to EMO Rule R-6.30.30, Provision 3.B.4 which would require car covers meet certain requirements. (0903-10, York/Brandt)

Director Brandt made the motion, with a second by Director Valentine.

MOTION: That the Board directs the General Manager to publish the attached proposed changes to the Environmental Management Rule R-6.30.30, Provision 3.B.4 as outlined in the attached rule change. The purpose of this change would require the owner to meet certain screening requirements as outlined in the attached Environmental Management Guidelines for Car Covers. This proposed rule change would be published in the Association's newspaper that is distributed to all members. No less than 30 days after these proposed rule changes are published in *The Wildwood Independent*, the General Manager should place this item on the Board's agenda for final approval.

The only change in the rule is the addition of item 3.B.4), which states "*Car covers do not require a variance providing the cover meets current guidelines outlined in the Environmental Management Office.*" A form entitled "*Guidelines for Car Covers*" was also included.

Lisa York said that some of the text is convoluted and she wants to revise it.

Director Brandt made the motion, with a second by Director Pryor.

MOTION: That this item be tabled until the April meeting.

The motion was unanimously carried.

6. The Board will be asked to approve proposed changes to Environmental Management Rule R-6.30.20, Provision 8 related to weed abatement. These proposed changes will be published in *The Wildwood Independent*. (0903-11, York/Brandt)

Director Brandt made the motion, with a second by Director Streseman.

MOTION: That the Board directs the General Manager to publish the attached proposed changes to Environmental Management Rule R-6.30.20, Provision 8 which would update the rules regarding weed abatement and allow the EMO to track non-compliant owners. This proposed rule change would be published in the Association's newspaper that is distributed to all members. No less than 30 days after these proposed rule changes are published in *The Wildwood Independent*, the General Manager should place this item on the Board's agenda for final approval."

Director Pryor said that she was opposed to the \$500 fine for the second offense, especially after the homeowner pays a fee for the lot clean up. Board Members discussed the possibility of progressive fines for continued violations. It was mentioned that a proposed fine will not be considered until sometime next year.

The motion was unanimously carried.

7. The Board will be asked to accept the Mussel Policy proposed by the Lake Committee which will help reduce the risk of infestation of the zebra and quagga mussels in our lake. Further, the Board will be asked to approve proposed changes to Administration Rule R-1.20.40, Provision 3 (Fine & Penalty Schedule) to increase the fine for unauthorized boats in use on our lake from \$100 to \$500/\$1,000. (0903-12, Thies/Lake Committee)

Director Thies made the motion, with a second by Director Valentine.

MOTION: That the Board approves the Lake Policy for Protection Against Quagga and Zebra Mussel Infestation and the proposed change to Administration Rule R-1.20.40, Provision 3 to increase the fine range from \$100-\$500 for unauthorized boats. The \$500 would be assessed for unauthorized boats (those not registered and not displaying a current Lake Wildwood decal) coming through our gates and subsequently launching the boat. These proposed rule changes would be published in the Association's newspaper that is distributed to all Members. No less than 30 days after these proposed rule changes are published in *The Wildwood Independent*, the General Manager should place this item on the Board's agenda for final approval.

John Norton said that a training session for security personnel will be held on April 10.

Director Springer thanked the Lake Committee for all of its work.

The motion was unanimously carried.

8. The Board will be asked to approve FY 2008/09 Replacement Reserve Funds not to exceed \$27,400 to replace 263 chairs in the Clubhouse Cedar Room. (0903-04, Simpkins)

Director Streseman made the motion, with a second by Director Pryor.

MOTION: That the Board approves a sole source contract with Mity-Lite and FY 2008/09 Replacement Reserve Funds not to exceed \$27,400 to purchase 263 Comfort Series Chairs as outlined in the proposal from Mity-Lite.

The motion was unanimously carried

9. The Board will be asked to approve the FY 2009/10 Operational Funds not to exceed \$461,314 for the Employees' Health Benefits Package. (0903-13, Simpkins/Olivas)

Director Streseman made the motion, with a second by Director Pryor.

MOTION: That the Board of Directors approves renewing the lowest employee benefits (medical, dental, and life) package for employees' insurance with our Wells Fargo Insurance agent in an amount not to exceed \$461,314.

The motion was unanimously carried

#### **K. PUBLIC COMMENT**

Director Valentine introduced Mike Healy who said that he loves the Lake Wildwood community and that the quality of food in the clubhouse has improved. Mike praised the Board on considering the cost center approach.

#### **L. ADJOURNMENT**

Director Streseman made the motion, with a second by Director Valentine.

MOTION: That the Board adjourn the meeting.

The motion was unanimously carried. The meeting was adjourned at 9:30 p.m.

Respectfully submitted,

Charlotte Orren, Recording Secretary