

**MINUTES OF THE LAKE WILDWOOD ASSOCIATION  
BOARD OF DIRECTORS MEETING  
July 19, 2011**

**A. CALL TO ORDER**

President Terry Thies opened the meeting at 3:05 p.m. and then led the Pledge of Allegiance.

**B. ROLL CALL**

Present: President Terry Thies; Vice President Alex Alexander; Secretary Mary Ann Brandt; Directors Don Hatten, Bruce Stanton, and Ward Thompson; General Manager/COO Edward Simpkins; Administrative Assistant Chris Olivas; and Recording Secretary Charlotte Orren.

Absent: Treasurer Chris Smallman and Director Tom Watson.

**C. AGENDA APPROVAL**

Director Brandt made the motion, with a second by Director Alexander.

MOTION: That the Board approves the agenda.

The motion was unanimously carried.

**D. APPROVAL OF MINUTES**

Director Stanton made the motion, with a second by Director Brandt.

MOTION: That the Board approves the minutes of the regular meeting of the Board of Directors on June 28, 2011.

The motion was unanimously carried.

**E. CORRESPONDENCE**

President Thies received correspondence regarding the pickleball proposal.

**F. REPORTS**

1. Treasurer's Report – Attachment A
2. Secretary's Report - None
3. President's Report

President Thies encouraged members to take a look at the new web site *lwwa.org*, which is designed to provide information and to be used as a marketing tool. Since this was President Thies' last meeting, he thanked Secretary Brandt for all of her work, and

thanked Charlotte Orren. He thanked Chris Olivas for providing 36 red notebooks during his term of office. He thanked all other Board Members for their support.

4. Management Report – Attachment B

General Manager/COO Edward Simpkins said that new carpeting has been installed in the bar area and the Pine Room extension and eventually will be installed in the entire Clubhouse. New Pine Room shades will be installed.

Amy Powers reviewed highlights of the new website, to include information about golf, tennis, the lake, dining, real estate and community services.

5. Committee Reports – Attachment C

6. Ad Hoc Committee Reports - None

7. Board Liaison Report

Judith Scott, Liaison to the County Emergency Services, thanked the Board for all of their support.

8. President Thies, who will serve on the Water Treatment Board, said that there is a potential plan to hook up the town of Penn Valley with our water treatment site.

**G. CONSENT CALENDAR**

1. The Board will be asked to approve appointments to fill various committee vacancies (1107-01, Thies)

The following appointments were recommended:

Finance/Audit: Tim Plette, Jack Valentine, and Bernard Scalisi.

2. The Board will be asked to authorize the recording of liens against delinquent lots and to refer these delinquent accounts to our collection agency for processing. (1107-02, Whiteaker/Simpkins)

The Consent Calendar was approved by general consent.

**H. OLD BUSINESS**

The Board will be asked to approve the following: 1) Project Approval Document (PAD) to resurface the concrete court at Meadow Park with Novacrylic Surface System, stripe the surface for shared use by pickleball and basketball, and to extend both sides of the court (5' x 80' x 2) using 12" x 12" concrete stepping stones; 2) authorize the General Manager to let a

sole source contract with Tennis Court Specialists for this project not to exceed \$3,800; 3) use of in-house labor to remove the soil and install the sand and stepping stones as noted in the PAD (cost of stone is \$800; cost of sand is unknown); and 4) approve FY 2011/12 Community Improvement funds not to exceed \$5,000 for this project. (1106-08, Alexander/Planning)

President Thies made the motion, with a second by Director Alexander.

**MOTION:** That the Board tables the PAD for resurfacing of the Meadow Park Court for pickleball and basketball until the August meeting.

The motion was unanimously carried.

President Thies tasked the Planning Committee to come up with a solution. There are technical issues with the PAD, such as there is no fencing and concerns with extensions and boundaries. A new asphalt area could be ruined quickly by bikes and skateboards. There is a need for allocation of time and hours of operation.

The pickleball group said that they can work with Public Works on the design. They can work with the basketball players to work out a compromise.

Mike Doscher said that Planning will have an update to the Master Plan ready by the fall and try to incorporate basketball and pickleball. The Board tasked the Pickleball Sub-committee to work with the Public Works Committee to revise the PAD.

**I. DISCUSSION - None**

**J. NEW BUSINESS**

1. Annually, the Board tasks the Finance/Audit Committee to audit specific areas of the Association's various departments. This year the Board will ask the Finance/Audit Committee to perform an audit of the Cash Controls & Management and the Fixed Assets Control & Management. (1107-03, Hatten/Board/Simpkins)

Director Hatten made the motion, with a second by Director Brandt.

**MOTION:** That the Board tasks the Finance/Audit Committee to perform an audit of the Association's Cash Controls & Management and Fixed Assets Control & Management.

The motion was unanimously approved.

2. The Board will be asked to approve FY 2011/12 Replacement Reserve funds not to exceed \$2,400 to replace the baseball backstop at the ballfield in Commodore Park. (1107-04, Biswell/Simpkins)

Director Thompson made the motion, with a second by Director Brandt.

**MOTION:** That the Board approves Replacement Reserve funds not to exceed \$2,400 for the purchase of a new portable baseball backstop from the lowest bidder. This baseball backstop will replace the existing unit that is located in Commodore Park.

Board Members discussed usage of the field. Some agreed that a new backstop would improve the appearance of the area.

The motion was unanimously approved.

**K. PUBLIC COMMENT**

Director Stanton said that he admired the leadership of President Thies over the past several years.

Holly Tounsand, Lot #1903, said that the Board of Directors is overworked, underpaid, and under-appreciated. She thanked them for their hard work.

Glenn Orren, Lot #1428, said that Board Members need to conduct a dialogue on what to do with the golf course. Should they raise the fees, have all members pay part of the golf course expense, or turn over the clubhouse and golf course to a private entity?

**L. ADJOURNMENT**

Director Brandt made the motion, with a second by Director Alexander.

**MOTION:** That the Board adjourn the meeting.

The motion was unanimously approved.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Charlotte Orren, Recording Secretary