

**LAKE WILDWOOD ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS MEETING
JUNE 28, 2011**

A. CALL TO ORDER

President Thies called the meeting to order at 7:02 p.m.

B. ROLL CALL: President Terry Thies; Vice President Alex Alexander; Directors Mary Ann Brandt, Don Hatten, Bruce Stanton, Ward Thompson; General Manager/Chief Operating Officer Edward Simpkins; Treasurer Chris Smallman; Administrative Assistant Chris Olivas; and Recording Secretary Charlotte Orren.

Absent: Director Tom Watson

C AGENDA APPROVAL

Director Hatten recommended that Item J.2, Resurfacing of the Courts at Meadow Park for Pickleball, be moved to Discussion Item 1.

Director Hatten made the motion, with a second by Director Brandt.

MOTION: That the agenda be approved, as amended.

The motion was unanimously carried.

D. APPROVAL OF MINUTES

Director Stanton made the motion, with a second by Director Brandt.

MOTION: That the minutes of the regular monthly meeting of the Board of Directors held on May 24, 2011 be approved.

Director Alexander had one correction, which was to report that Director Watson was absent.

Director Stanton made the motion, with a second by Director Brandt.

MOTION: That the minutes of the regular monthly meeting of the Board of Directors held on May 24, 2011 be approved, as amended.

The motion was unanimously carried.

E. CORREPENDENCE

President Thies said that he received a note from Deedee Ruxton thanking the Association for the volunteer appreciation dinner.

F. REPORTS

1. Treasurer's Report – Attachment A

Treasurer Smallman highlighted the following areas:

Cash and Investments as of May 31 - \$7,532,000
Accounts Receivable - \$235,000
Deferred Income \$3,239,000
Members Equity - \$8,525,000
Year-to-date Revenue over expense variance of \$408,000
Clubhouse year-to-date negative variance was \$79,000
Administration positive variance was \$137,000
Golf had a negative variance of \$111,000

2. Secretary

Director Brandt reported that there were two Executive Sessions, May 31, 2011 and June 10, 2011, dealing with personnel, contract, and legal issues.

3. President's Report

President Thies mentioned that Alpha Version, our new website, is quite impressive. Mary Helen Fein assisted on the project.

4. Management Report – Attachment B

General Manager Simpkins reported that collection efforts have reduced the delinquent accounts for 2010/2011 from 143 to 64; and for 2009/10 from 170 to 29. On his list of projects, he mentioned that the roofs over the Clubhouse and the Golf Shop are being repaired.

5. Committee Reports – Attachment C

6. Ad Hoc Committee Reports

Ad Hoc Communications Committee – Don Streseman is working on new ways in which to communicate with clubs.

7. Board Liaison to the Nevada County Emergency Services

Judith Scott reported on the Fire Safe Council. The AmeriCorp Kids will be hosted with a picnic the beginning of July and they will be walking in the July 4th parade in Grass Valley. On July 2, there will be an insert in the local newspaper about fire safety.

G. CONSENT CALENDAR

1. The Board will be asked to approve appointments to fill various committee vacancies. (1106-01, Thies)

No applications were received.

2. The Board will be asked to approve FDIC insured banks that are presently being used by the Association. (1106-02, Whiteaker/Simpkins)

3. The Board will be asked to approve a request from the Community Relations Committee and LWW Theatre to present a play entitled, "*Last Lists of My Mad Mother*" in the Cedar Room on July 18, 2011 at 2:00 and 7:00 p.m. This request requires Board approval because this event was not submitted in time to be approved on the 2011 Annual Golf/Recreation/Social Activities calendars. (1106-07, Community Relations Committee/LWW Theatre/Brandt)

Director Stanton made the motion, with a second by Director Alexander.

MOTION: That the Board approves the Consent Calendar as presented.

The motion was unanimously carried.

H. OLD BUSINESS – None

I. DISCUSSION

1. The Board will be asked to approve FY 2011/12 Community Improvement funds not to exceed \$5,000 to apply an asphalt surface, re-line, and add an 8' wide gravel surround to the existing dual-use concrete court at Meadow Park for Pickleball. This action is subject to receipt of a complete Project Approval Document (PAD) and final approval from the Board of Directors at the July Board Meeting. The target completion date is August 2011. (1106-08, Alexander/Planning)

Tennis members, Pickleball Club members, and the Board Members discussed at length ideas for a Pickleball Club court.

Board Members said the repair of the North Gate courts is the first priority. Use of the Marina Courts may happen down the road, but there may be complaints from Wildflower Drive residents about the noise. They may consider resurfacing of the Meadow Park asphalt area. More time slots can be arranged to accommodate more players. Another slab could be installed at Meadow Park for basketball and roller blades.

Pickleball Club members supported Option 3, to add one or two new tennis courts at the North Gate and convert the Marina courts for Pickleball. About ten to twenty people

come out each time to play, but just eight can be accommodated at one time. Some were unhappy with the resurfacing plans and with the temporary orange fence, which is hard to move, and the lack of lights. Also, it is hard to be on the courts at the same time as the basketball players.

Tennis players said that they had waited twelve years for courts at the North Gate and have since helped with the fee structure, landscaping and maintenance. They do not want any Pickleball there. A Pickleball court adjacent to the tennis court at the Marina would produce too much noise.

President Thies tasked the Planning Committee and the Pickleball Club Subcommittee to develop a PAD for the July meeting and come up with a more improved surface.

2. The Board will be briefed on this year's spectacular activities and events that are planned for the 4th of July and the Security Department's plans to insure that safety is in place so a good time is had by everyone. (1106-03, Simpkins/Findley)

Security Chief Jeff Findley gave his presentation.

3. The Board will be updated on plans for the Association's 41st Annual Meeting that will occur on July 23, 2011. (1103-02, Simpkins/Community Relations Committee)

The General Manager briefed the Board on plans for the Grand Celebration.

4. The Board will discuss whether or not a lighting plan for the Marina Parking lot is needed. (1106-05, Stanton/Simpkins)

This item was deferred. More study is needed since some residents are opposed to the lighting pollution that may occur.

J. NEW BUSINESS

1. The Board will be asked to approve: 1) a Project Approval Document (PAD) for the installation of a dock at Hideaway Park; 2) FY 2011/12 Community Improvement funds not to exceed \$800; 3) let a sole source contract for the installation; and 4) accept a donation from the Yacht Club to cover 80% of the costs; not to exceed \$4,500 for this project. (1106-04, Public Works Committee/Yacht Club/Stanton/Simpkins)

Director Stanton made the motion, with a second by Director Hatten.

MOTION: That the Board approves the Project Approval Document (PAD) for the installation of a finger dock at Hideaway Park. Further, that the Board approve the allocation of \$5,000 from the Community Improvement fund for this project and accept the Yacht Club donation to the Community Improvement fund, a total of 80% of the project cost up to a total reimbursement of \$4,500. The General Manager is to let a sole source contract with Mr. Don Pryor as the General Contractor for this project with

volunteer labor to be coordinated by Al Walti. This additional dock should be added to the Replacement Reserve Schedule along with the exciting four docks that are already on the reserves.

Regarding Item 4 on the PAD checklist, Director Thompson said that the Association often does not have the resources to maintain the infrastructure. Hideaway Park is still littered even though Public Works visits several times per day.

Don Hatten recommended that the dock be placed at the North end of the cove, where the water is deeper and away from the swimming area. Most Board Members agreed. Public Works Committee member Al Walti said that the dock is needed as the dock area gets a lot of use on the weekends.

Director Stanton withdrew his motion, with a second by Director Hatten, and proposed the following motion:

MOTION: That the Board approves the Project Approval Document (PAD) for the installation of a finger dock at Hideaway Park but *move the new dock to the North end*. That the Board approve the allocation of \$5,000 from the Community Improvement fund for this project and accept the Yacht Club donation to the Community Improvement fund, a total of 80% of the project cost up to a total reimbursement of \$4,500. The General Manager is to let a sole source contract with Mr. Don Pryor as the General Contractor for this project with volunteer labor to be coordinated by Al Walti. This additional dock should be added to the Replacement Reserve Schedule along with the exciting four docks that are already on the reserves.

The motion was unanimously carried.

2. The Board will be asked to approve FY 2011/12 TBD funds not to exceed \$2,600 to replace the alarm receiver in the Security Department. (1106-06, Findley/Simpkins)

Director Hatten made the motion, with a second by Director Brandt.

MOTION: That the Board approves FY 2011/12 Community Improvement funds not to exceed \$2,600 to replace the security alarm receiver that is located at the Main Gate. Staff is directed to assign an asset number and to place this unit on the Replacement Reserve Schedule.

The motion was unanimously carried.

K. PUBLIC COMMENT – None

L. ADJOURNMENT

Director Brandt made the motion, with a second by President Thies.

MOTION: That the Board adjourns the meeting.

The meeting was adjourned at 9:44 p.m.

Respectfully submitted,

Charlotte Orren, Recording Secretary