

**MINUTES OF THE LAKE WILDWOOD ASSOCIATION
BOARD OF DIRECTORS MEETING
AUGUST 24, 2010**

A. CALL TO ORDER

President Terry Thies opened the meeting at 2:33 p.m. and then led the Pledge of Allegiance.

B. ROLL CALL

Present: President Terry Thies, Vice President Alex Alexander; Secretary Mary Ann Brandt; Directors Bruce Stanton, Ward Thompson and Tom Watson; Treasurer Chris Smallman; General Manager/Chief Operating Officer Edward Simpkins; Administrative Assistant Chris Olivas; Recording Secretary Charlotte Orren.

C. APPROVAL OF AGENDA

(The agenda for the Board's Monthly Board Meeting on August 24, 2010 was distributed to the Members prior to the Board Meeting in accordance with the Davis-Stirling Act.)

Director Brandt made the motion, with a second by Director Alexander.

MOTION: That the Board approves the agenda.

The motion was unanimously carried.

D. APPROVAL OF MINUTES

Director Brandt made the motion, with a second by Director Stanton.

MOTION: That the Board approves the minutes of the regular monthly Board of Directors' Meeting held on July 20, 2010; the Board of Directors' Meeting held on July 23, 2010; the Board of Directors' Organizational Meeting on July 24, 2010; and the Board of Directors' Executive Session held on August 5, 2010 to discuss personnel issues.

The motion was unanimously carried.

E. CORRESPONDENCE

The Yacht Club sent a letter of appreciation thanking Public Works Committee, Director Tom Watson and Director Bud Springer for their involvement in the fencing project at the dam. One correspondent complained about smoking in the parks. Jack Valentine read a letter from the Knights of Columbus thanking the Board of Directors for their generous donation of use of the golf course for their tournament on July 25. They also thanked Jim Knight and Janet Wirkner for their involvement.

President Thies got a letter of appreciation from Don Streseman thanking the Association for use of the golf course for the Music in the Mountains tournament. He also received a letter from the LWW Womens' Club along with a donation of \$500 for a defibrillator for the second security vehicle.

Bob Albrecht, Lot 1466, addressed the Board and said that the new signs listing enforcement codes and language such as "*Radar Enforced*" and "*Speed Limit 25*" are offensive and not very welcoming to visitors.

AUDIT PRESENTATION

Bob McClintock, of McClintock Accountancy Corporation, gave a presentation regarding operating revenue and operating expense, Replacement Reserve activity, and fund balances for Fiscal Year 2009/10 and said that the Association received a clean audit and is operating under acceptable accounting principles.

Director Brandt made the motion, with a second by President Thies.

MOTION: That the Board accepts the audit report for Fiscal Year 2009/10 which was conducted by McClintock Accountancy Corporation, and thanks the auditors for this detailed review of our financial status.

The motion was unanimously carried.

F. REPORTS

1. Treasurer's Report – Attachment A

Treasurer Chris Smallman reported on total assets and liabilities and a member equity of \$12,206,000 for the period ended July 31. There was a YTD positive variance to the budget for all departments of \$103,000.

2. Secretary's Report – None

3. President's Report

President Thies welcomed new member, Bruce Stanton, to the Board, and thanked Bud Springer for his 4 ½ years of service.

4. Management Report – Attachment B

General Manager/COO Edward Simpkins submitted his Management Report. He focused on overdue accounts and said that the receivables balance of \$62,300 is higher than last year at this time.

5. Committee Reports – Attachment C

6. Ad Hoc Committee Reports

Ad Hoc Energy - Dennis Oliverrez said that their recommendations have produced cost savings for electricity in the clubhouse, golf course building, and other locations.

7. Board Liaison Report

Judith Scott, Liaison to the County Emergency Services said that the next national flu shot will contain protection against the H1N1 virus. The 911 cell phone calls will now be connected to a local receiver instead of to Sacramento. The 211 non-emergency number is now in full effect.

G. CONSENT CALENDAR

1. The Board will be asked to approve additional FY 2010/11 Community Improvement funds in the amount of \$1,333 to cover the engineering costs and the cost of the gate for the dam/overlook area. (1008-01, Board/Simpkins)
2. The Board will be asked to approve its monthly Board Meeting Schedule for FY 2010/11. (1008-02, Olivas/Simpkins)
3. The Board will be asked to approve appointments to fill various committee vacancies. (1008-03, Thies)

The following recommendations were made:

Community Relations – Judy Bernard
Planning – Tom Cross
Public Works – Keith Franklin
Ad Hoc Energy – Anthony Dallojacono

4. The Board will be asked to authorize the recording of liens against delinquent lots and to refer these delinquent accounts to our collection agency for processing. (1008-04, Whiteaker/Simpkins)
5. The Board will be asked to approve Firewise Day to be included as one of the activities that is held during the Annual Membership Meeting each year in July. (1008-05, Public Safety Committee/Alexander)
6. The Board will be asked to grant final approval to the proposed changes to Golf Rule R-7.10.50 which will update the rules regarding golf fees. This final notice will be published in *The Wildwood Independent*. (1006-07, Golf Committee/Thies)

7. The Board will be asked to approve again this year a food donation program that will enable Lake Wildwood residents to donate non-perishable food items that will be collected by Postal Workers for the Interfaith Food Ministry. The donations will be distributed to needy families in Nevada County. If approved, the program would be announced via postcard flyers that would be placed in mailboxes. The date the food would be picked up within our community is September 14, 2010. (1008-06, Bertness/Simpkins)
8. The Board will be asked to grant final approval to the proposed changes to Recreation Rule R-9.10.50 which will update the rules regarding tennis. This final notice will be published in *The Wildwood Independent*. (1006-14, Brandt/Tennis Committee)

Director Thompson made the motion, with a second by Director Stanton.

MOTION: That the Board accepts the Consent Calendar.

The motion was unanimously carried.

H. OLD BUSINESS - None

I. DISCUSSION - None

J. NEW BUSINESS

1. The Board will vote on the member to be selected to fill the vacancy on the Board who will serve for a three-year term. (1008-08, Thies)

Board Members thanked the applicants: Nancy Fischer, Mike Gorman, Don Hatten and Bob Welti. The Board encouraged these individuals to apply for the Board of Directors next year. Board Members voted one by one and each chose to appoint Don Hatten to fill the vacant position.

Director Brandt made the motion, with a second by Director Watson.

MOTION: That the Board appoints Don Hatten to serve a three year term on the Board of Directors to fill the vacancy due to the shortage of candidates for the July 24, 2010 Annual Election of Directors. This appointment is made in accordance with the Davis-Stirling Act. Further, this process will fulfill the duty of the Board as to the Number and Qualification of Directors as stated in the Second Restated By-Laws of Lake Wildwood Association, Article VI, Section 2.

The motion was unanimously carried.

2. The Board will be asked to approve FY 2010/11 Replacement Reserve funds not to exceed \$10,000 to resurface the Commodore Park Tennis Courts. Further, the Board will

be asked to approve a sole source contract with Tennis Court Specialists for this project. (1008-09, Dan Watson/Simpkins)

Director Brandt made the motion, with a second by Director Watson.

MOTION: That the Board approves budgeted FY 2010/11 Replacement Reserve Funds not to exceed \$10,000 to crack seal and resurface the Commodore Park Tennis Courts. Further, the Board authorizes the General Manager to let a sole source contract with Tennis Court Specialists and schedule the work to be done this fall.

The motion was unanimously carried.

3. The Board will be asked to approve budgeted Replacement Reserve funds not to exceed \$18,900 and unbudgeted Replacement Reserve funds not to exceed \$6,700 for the purchase and installation of new play structure and groundcover materials in the play area at Commodore Park. (1008-10, Biswell/Simpkins)

Director Brandt made the motion, with a second by Director Stanton.

MOTION: That the Board approves budgeted Replacement Reserve Funds not to exceed \$18,900 and unbudgeted Replacement Reserve funds not to exceed \$6,700 to replace the playground structure in Commodore Park. Further, the Board authorizes the GM to purchase the play structure from David F.O Keefe Company and the wood chips and fabric from Rare Earth; and to let a contract with Jim Martin & Sons Construction for the installation of the play structure.

Director Stanton complimented Amanda Biswell on the thoroughness of the package for this replacement item.

The motion was unanimously carried.

4. The Board will be asked to approve FY 2010/11 Replacement Reserve funds not to exceed \$35,000 to purchase a used street sweeper. (1008-11, Dan Watson/Simpkins)

Director Watson made the motion, with a second by Director Brandt.

MOTION: That the Board approves budgeted FY 2010/11 Replacement Reserve Funds not to exceed \$35,000 to purchase a used street sweeper. Once a sweeper is located, the General Manager is authorized to procure this asset.

The motion was unanimously carried.

K. PUBLIC COMMENT

Bob Welti, Lot #1737, said that he had some ideas for better communications and better operations of the Association.

Mike Doscher, Lot #2756, said that the Association needs to evaluate shrubs and trees around the Clubhouse as far as fire hazards.

L. ADJOURNMENT

Director Thompson made the motion, with a second by Director Brandt.

MOTION: That the Board adjourns the meeting. The meeting adjourned at 4:09 p.m.

The motion was unanimously carried.

The next regular Board Meeting will be held on September 28, 2010 at 7:00 p.m. in the Cedar Room.

Respectfully submitted,

Charlotte Orren, Recording Secretary